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Dear Member

**SHADOW HEALTH AND WELLBEING BOARD - THURSDAY, 20 SEPTEMBER 2012**

I am now able to enclose, for consideration at the Thursday, 20 September 2012 meeting of the Shadow Health and Wellbeing Board, the following reports that were unavailable when the agenda was printed.

<b>Agenda No</b>	<b>Item</b>	<b>Page</b>
5.	<b>Function and Make-up of Health and Wellbeing Board</b>	(Pages 1 - 4)
6.	<b>Health and Wellbeing Strategy - Development Plan</b>	(Pages 5 - 7)

Yours sincerely

Kay Heywood  
Clerk

# Agenda Item 5



## Shadow Health and Wellbeing Board

20 September 2012

### Health and Wellbeing Board – Structure and Operating Principles

#### 1. What are we trying to achieve for our communities?

- 1.1 An effective Health and Wellbeing Board which has strategic influence over commissioning decisions, ensures democratic legitimacy and involvement and drives local commissioning.

#### 2. How is this to be implemented?

##### Background

- 2.1 Torbay's Shadow Health and Wellbeing Board was established in May 2011 by Torbay Council and re-appointed by the Mayor in May 2012.
- 2.2 Since the establishment of the Shadow Board in Torbay, work has been continuing nationally, regionally and locally on the roles, responsibilities, working principles and inter-relationships of the Health and Wellbeing Boards. The Health and Social Care Act 2012 ("the Act") which requires the establishment of Health and Wellbeing Boards in every upper tier authority received Royal Assent earlier this year. Draft guidance and regulations continue to be published by Government.
- 2.3 This report aims to draw together the various strands of information (including the outcomes from the Board's Developmental Day held on 3 May 2012) and sets out a position statement for the Board including its further operating principles.

##### Membership

- 2.4 The Act specifies that the Health and Wellbeing Board must consist of:

At least one councillor [in the case of Torbay, four councillors sit on the Board]  
Director of Adult Social Services  
Director of Children's Services  
Director of Public Health  
Representative of the Local Healthwatch organisation [currently this seat is taken by the Chair of the Local Involvement Network]  
Representative of the Clinical Commissioning Group

- 2.5 The local authority may appoint other people to sit on the Health and Wellbeing Board and, up until now, the Devon Local Pharmaceutical Committee has had a place on the Shadow Board. It is felt, however, that the membership of the Board, for the time being at least, should revert to the minimum membership listed at paragraph 2.4 above.
- 2.6 The NHS Commissioning Board must appoint a representative to join the Board:
- (a) when the HWB is preparing its Joint Strategic Needs Assessment or its Joint Health and Wellbeing Strategy; and
  - (b) where the HWB is considering a matter that relates to the exercise of the commissioning functions of the NHS Commissioning Board in Torbay and the HWB so requests a representative.

[The person appointed by the NHS Commissioning Board may, with the agreement of the HWB, be someone who is not a member or employee of the NHS Commissioning Board.]

#### Role and Functions of the Health and Wellbeing Board

- 2.7 The Department of Health sets out the role of the Health and Wellbeing Board as:
- Having strategic influence over commissioning decisions across health, public health and social care.
  - Strengthening democratic legitimacy by involving democratically elected representatives and patient representatives in commissioning decisions alongside commissioners across health and social care.
  - Providing a forum for challenge, discussion, and the involvement of local people.
  - Bringing together clinical commissioning groups and councils to develop a shared understanding of the health and wellbeing needs of the community.
  - Driving local commissioning of health care, social care and public health and create a more effective and responsive local health and care system. Other services that impact on health and wellbeing such as housing and education provision will also be addressed.
- 2.8 The functions of the Health and Wellbeing Board are:
1. For the purpose of advancing the health and wellbeing of the people in its area, to encourage those who arrange for the provision of any health or social care services in the area to work in an integrated manner.
  2. In particular, to provide such advice, assistance and support as it thinks appropriate for the purpose of encouraging the making of arrangements under Section 75 (Arrangements between NHS bodies and local

authorities) of the National Health Service Act 2006 in connection with the provision of such services.

3. To encourage those who arrange for the provision of health-related services in its area to work closely with the Health and Wellbeing Board.
  4. To encourage those who arrange for the provision of any health or social care services in its area and those who arrange for the provision of any health-related services in its area to work closely together.
  5. To exercise the functions of the local authority and its partner clinical commissioning groups under sections 116 (Health and social care: joint strategic needs assessments) and 116A (Health and social care: joint health and wellbeing strategy) of the Local Government and Public Involvement in Health Act 2007, namely:
    - Preparation of a Joint Strategic Needs Assessment; and
    - Preparation of a Joint Health and Wellbeing Strategy
  6. In accordance with regulations, to assess needs for pharmaceutical services in Torbay and publish a statement of its first assessment and of any revised assessment.
  7. To exercise any other functions of the Council as the Council determines. [At this stage, the Council has not delegated any further functions to the Health and Wellbeing Board.]
  8. To give the Council its opinion on whether the authority is discharging its duty under section 116A of the Local Government and Public Involvement in Health Act 2007 (Health and social care: joint health and wellbeing strategy).
- 2.9 As a committee of the Council, meetings of the Board will be held in public. Discussions between the Council, the Clinical Commissioning Group and the Local Involvement Network will continue over the coming weeks to ensure that there are coherent and consistent mechanisms in place to ensure public engagement in the work of the Health and Wellbeing Board, the Health Scrutiny Board and the CCG. A paper setting out the results of those discussions will be considered by the Board in November.

#### Health and Wellbeing Forum

- 2.10 As was recognised at the Board's Development Day in May 2012, the scope of health and wellbeing is such that it would be beneficial for a large range of organisations to be included in the work of the Board. Therefore, the Health and Wellbeing Forum has been established to include representatives from organisations within the following sectors:
- Health and Social Care Providers
  - Criminal Justice

- Economic Regeneration
- Housing
- Voluntary Sector
- Culture and Leisure
- Children and Young People
- Older People

2.11 The Forum will provide wider engagement in developing and delivering the outcomes and priorities of the Joint Health and Wellbeing Strategy. Events will be held (probably twice a year) to focus on cross-agency approaches to specific outcomes within the Strategy.

Operational Commissioning Framework

2.12 Whilst the Health and Wellbeing Board is a “meeting of commissioners”, a framework for commissioning health and social care services is emerging within and between partner organisations. The Clinical Commissioning Group and the Council will both establish mechanisms for commissioning services and discussions are continuing about the need (or otherwise) for a Joint Commissioning Group.

Self-assessment of the current arrangements

2.13 The Local Government Association has recently published a development tool for health and wellbeing boards. The aim of the tool is to enable health and wellbeing boards to firstly assess their readiness and then, in future years, assess their effectiveness. It is proposed that the development tool be used as a desktop exercise within Torbay to develop an action plan for the Board.

**3. Recommendations for decision**

4.1 That the current position in relation to the Health and Wellbeing Board and associated matters be noted and accepted.

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# Agenda Item 6



## Shadow Health and Wellbeing Board

20 September 2012

### Emerging Joint Health and Wellbeing Strategy

#### 1. What are we trying to achieve for our communities?

- 1.1 A Joint Health and Wellbeing Strategy which will explain to the community what the Board's priorities for action are and the reasoning behind these priorities.

#### 2. How is this to be implemented?

- 2.1 Local authorities and clinical commissioning groups have an equal and joint duty to prepare Joint Strategic Needs Assessment (JSNA) and Joint Health and Wellbeing Strategies, through the Health and Wellbeing Board.
- 2.2 The JSNA was endorsed by the Shadow Health and Wellbeing Board in July 2012.
- 2.3 Joint Health and Wellbeing Strategies (JHWS) are strategies for meeting the needs identified in the JSNA. They are unique to each area and should explain what health and wellbeing priorities have been set in order to tackle the needs of the area. They should set out priorities for joint action and making a real impact on people's lives.
- 2.4 The commissioning plans of the CCG, Council and the NHS Commissioning Board must be informed by JSNAs and JHWSs.
- 2.5 A number of discussions in different forums have taken place over recent months about the needs of Torbay and the outcomes which the Board would like to achieve. From those discussions, an emerging vision and set of principles, outcomes and priorities has been developed as set out in Appendix 1.
- 2.6 It is proposed that this document be used as the basis of consultation with wider community of Torbay prior to final consideration being given to the Joint Health and Wellbeing Strategy in November 2012.
- 2.7 The timetable for consultation is set out below:

Consultation Launch	Health and Wellbeing Forum 20 September 2012
Online Questionnaire	September/October 2012
Analysis of Results	Early November 2012
Publication of Results	Health and Wellbeing Board 22 November 2012

### **3. Recommendations**

- 3.1 That the framework document for the Joint Health and Wellbeing Strategy be used as the basis of a consultation exercise to inform the development of the Strategy as a whole.

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## VISION

**A Healthier Torbay:** Where we work together so everyone enjoys a healthy, safe and fulfilling life

## PRINCIPLES

First and Most

Early Intervention

Integrated and joined-up approach

## OUTCOMES

Children have the best start in life

A reduced gap in life expectancy

Improved mental health and wellbeing

## PRIORITIES

- Promote the emotional wellbeing of children and young people
- Provide the full offer of the Healthy Child Programme (HCP) 0 to 19 years
- Reduce Teenage Pregnancy
- Increase Attainment
- Improve employment prospects of working families

- Reduce smoking
- Increase Physical Activity
- Reduce Alcohol Consumption
- Increase Sexual Health Screening
- Reduce the risk of cardiovascular disease (CVD) and cancer
- Support people with Long Term Conditions
- Children and vulnerable adults feel safe and supported in their families and communities

- Support Independent Living
- Support people with mental health needs
- Improve care for people living with dementia and their carers
- Increase the number of problematic drug user in treatment